



City of Woodstock
Office of the City Manager

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Roscoe C. Stelford III
City Manager

WOODSTOCK CITY COUNCIL
Woodstock Opera House
September 7, 2021
7:00 p.m.

Individuals wishing to address the City Council are invited to come forward to the podium and be recognized by the Mayor; provide their name and address for purposes of the record, if willing to do so; and make whatever appropriate comments they would like.

The complete City Council packet is available via the City Council link on the City's website, www.woodstockil.gov. For further information, please contact the Office of the City Manager at 815-338-4301 or citymanager@woodstockil.gov.

The proceedings of the City Council meeting are live streamed on the City of Woodstock's website, www.woodstockil.gov. Recordings can be viewed, after the meeting date, on the website.

I. CALL TO ORDER

II. ROLL CALL

III. FLOOR DISCUSSION

Anyone wishing to address the Council on an item not already on the agenda may do so at this time.

- A. Public Comments
- B. Council Comments

IV. CONSENT AGENDA:

(NOTE: Items under the consent calendar are acted upon in a single motion. There is no separate discussion of these items prior to the Council vote unless: 1) a Council Member requests that an item be removed from the calendar for separate action, or 2) a citizen requests an item be removed and this request is, in turn, proposed by a member of the City Council for separate action.)

A. APPROVAL OF CITY COUNCIL MINUTES

- 1. August 17, 2021 City Council Minutes
- 2. August 17, 2021 City Council Minutes – Executive Session

B. WARRANTS:

1. #3968
2. #3969
3. #3970

C. MINUTES AND REPORTS:

- | | |
|--|----------------|
| 1. Economic Development Commission Minutes | August 5, 2021 |
| 2. Opera House Advisory Board Minutes | August 8, 2021 |

D. MANAGER'S REPORT NO. 186:

- 1. UDO Text Amendment – Commercial Vehicles in Residential Districts** (186a)
Approval of a recommendation from the Plan Commission to deny the requested text amendment to Chapter 9.6 of the Unified Development Ordinance regarding the parking of commercial vehicles, specifically single-axle tow trucks, in residentially-zoned districts.
- 2. Reorganization – Salary Structure/Schedule of Authorized Positions** (186b)
Approval of two new Executive Director positions to be funded in FY21/22 and the inclusion of a third unfunded Executive Director position by updating the following:

 - a) City of Woodstock Organizational Chart, **DOC. 1**
 - b) City of Woodstock FY21/22 Salary Structure for Non-Represented Employees (Effective 9/1/2021), and **DOC. 2**
 - c) FY21/22 Schedule of Authorized Positions/FTEs. **DOC. 3**
- 3. Resolution – TIF Inducement -Woolf Distributing, 1625 W. Lake Shore Drive** (186c)
Adoption of a Resolution of the City of Woodstock, McHenry County, Illinois, to Induce the Redevelopment of Certain Property within the Woodstock TIF #2 Downtown & Route 47 (1625 W. Lake Shore Dr.). **DOC. 4**
- 4. Resolution – TIF Inducement – 101 N. Throop Street** (186d)
Adoption of a Resolution of the City of Woodstock, McHenry County, Illinois, to Induce the Redevelopment of Certain Property within the Woodstock TIF #2 Downtown & Route 47 (101 N. Throop St.) **DOC. 5**
- 5. Resolution – Bond Enabling - Street Program** (186e)
Adoption of a Resolution expressing official intent regarding certain capital expenditures for citywide public works and improvements, being public infrastructure, consisting of water, wastewater and roadway improvements and related utilities to be reimbursed from proceeds of future debt obligations to be issued by the City. **DOC. 6**
- 6. Ordinance – TIF Redevelopment Agreement 131 Washington St.** (186f)
Adoption of an Ordinance Approving a Redevelopment Agreement by and Between the City of Woodstock, McHenry County, Illinois and Boxwood Properties, LLC, authorizing the execution of a redevelopment agreement, subject to final review and approval by the City's TIF Legal Counsel. **DOC. 7**

- 7. Resolution – Change Order – First Street Brine Tank Replacement Project** (186g)
Adoption of a Resolution for Change Order #002, authorizing the addition of 90 days to the substantial completion date and 30 days to the final completion date for the contract with Manusos General Contracting. **DOC. 8**
- 8. Award of Contract – Downtown Holiday Lights Purchase and Installation** (186h)
Authorization to award a contract for services to provide, install, maintain, and remove holiday lights for the 2021 season to Balanced Environments, Inc., Old Mill Creek, IL for the draping of trees and ground bushes as outlined in their proposal for a total price not to exceed \$39,744.50.
- 9. Award of Contract – Leaf Disposal** (186i)
Approval to award a contract extension for two (2) additional one-year periods with Valley Aggregates, LTD, Woodstock, IL for leaf disposal services in accordance with the unit price of \$3.10/CY during the fall 2021 and 2022 curbside leaf collection programs.
- 10. Award of Contract – Cleaning Services – Bid Extension** (186j)
Authorization to award a contract extension for one (1) year with Eco Clean Maintenance, Inc. to provide custodial services at five (5) public facilities for a monthly service cost not to exceed \$6,149, and to be made effective on October 1, 2021 with an expiration date of September 30, 2022.
- 11. Award of Contract – HVAC Contract Extension** (186k)
Approval of contract extension for one (1) year with Sherman Mechanical, Inc. to provide preventative maintenance, emergency repair, and routine HVAC services at City facilities in accordance with the unit prices as submitted, and to be made effective on October 1, 2021 with an expiration date of September 30, 2022.
- 12. Ordinances – Garbage Contract Extension** (186l)
Adoption of an Ordinance authorizing the Mayor, City Manager and City Clerk to execute a three (3) year extension for residential garbage service and yard waste with MDC Environmental Services, and **DOC. 9**
Adoption of an Ordinance to modify the City Code and adjust the monthly tote garbage charge for the three-year period. **DOC. 10**
- 13. Nomination – Boards and Commissions – Arts Commission** (186m)
Appointment by the Mayor of a Commission Chairperson to the City’s Woodstock Arts Commission.
- 14. Budget Expenditure Approval – Kiddie Pool Crack Repair** (186n)
Approval to have IPS Waterslides, Inc., perform concrete repair services for the Woodstock Water Works kiddie pool at a total cost of \$13,415.
- 15. Agreement – Apple Creek Land Acceptance** (186o)
Authorization for the Mayor, and City Clerk to execute the attached Agreement to Donate Property between Hawthorn 45 LLC and City of Woodstock, Illinois and to authorize the City Manager to perform all actions necessary and appropriate to complete the transaction,

subject to acceptable Phase I Environmental and Title reports, and to include the parcel as City-owned property.

16. Purchase – 3-D Imaging Device (186p)

Authorization to approve the expenditure of CIP/grant funding for the FARO S70 Laser Scanner system for a total cost not to exceed \$61,048.82 (with \$10,000 of that funded from a ComEd grant) from FARO Technologies, Inc. of Lake Mary, Florida.

17. Resolution - Change Order – 2021 Pavement Marking (186q)

Adoption of a Resolution authorizing Change Order #1, with an increase in the original contract amount of \$9,015.35, be approved. **DOC. 11**

18. Video Gaming Licensing (186r)

Authorization to postpone until time indefinite for the consideration of a video gaming license for Mixin Mingle. The license request for Mixin Mingle would be placed on a future Council agenda once the proposed changes to the licensure requirements are forwarded for Council's consideration.

V. DISCUSSION:

- 1. Quarterly Financial Reports** – Transmittal of the following financial reports for the first quarter of FY21/22:
 - a) First Quarter Revenues and Expenditures Report; and
 - b) First Quarter Investment Report.

VII. FUTURE AGENDA ITEMS

VIII. ADJOURN – September 21, 2021, 7:00 PM – City Council Meeting

NOTICE: In compliance with the Americans With Disabilities Act (ADA), this and all other City Council meetings are located in facilities that are physically accessible to those who have disabilities. If additional reasonable accommodations are needed, please call the City Manager's Office at 815/338-4301 at least 72 hours prior to any meeting so that accommodations can be made. In light of the COVID-19 emergency and the plan for a remote meeting to protect the public health, please notify the City if you need any special accommodations to follow this meeting remotely.